

# Welton le Wold Parish Meeting - Annual General Meeting at St. Martin's Church at 7.30 pm on Thursday, 20<sup>th</sup> May 2021

## MINUTES

**Present:** Margaret Stubbs (Chairman), Peter J Taylor (Clerk), Amanda Vines (Treasurer), Helena Fryer, Richard Fryer, Jon Hammond, Lesley Smith, Andrew West, District Councillor Richard Fry.

- Chairman's Opening Remarks:** Margaret Stubbs opened the meeting at 7.30 p.m., thanking those in attendance and welcoming Councillor Richard Fry.
- Apologies for Absence:** None.
- Minutes of AGM, 11th April 2019:**  
The Minutes were approved for accuracy, agreed unanimously, and signed by the Chairman. There was no AGM in 2020 due to Covid-19 restrictions, although a meeting was held on 27<sup>th</sup> August to approve the accounting statements 2019-2020.
- Matters Arising:** None.
- Clerk's Annual Report:** Peter Taylor remarked that the audit becomes ever more elaborate with each change of external auditor.
- Hon. Treasurer's Annual Report:**  
Nothing to add to the formal documents to be approved at this meeting.
- Approve the Annual Governance Statement for the year to 31<sup>st</sup> March 2021:**  
Proposed by Lesley Smith, seconded by Helena Fryer and agreed unanimously.  
**Action: Clerk**
- Approve the Accounting Statements for the year to 31<sup>st</sup> March 2021:**  
Proposed by Andrew West, seconded by Helena Fryer and agreed unanimously.  
**Action: Clerk**
- To apply for exemption from external audit for the year 2020-21 because the Meeting's annual turnover did not exceed £25,000:**  
Proposed by Richard Fry, seconded by Lesley Smith and approved unanimously.  
**Action: Clerk**
- Election of Chairman:** Cllr Richard Fry took the chair whilst Margaret Stubbs was proposed by Lesley Smith, seconded by Jon Hammond and re-elected unanimously.
- Election of Clerk:** Peter Taylor was proposed by Richard Fry, seconded by Andrew West and re-elected unanimously.
- Election of Treasurer/Responsible Financial Officer:**  
Amanda Vines was proposed by Lesley Smith and seconded by Jon Hammond and re-elected unanimously.
- Election of Internal Auditor:** Helena Fryer was proposed by Richard Fryer, seconded by Jon Hammond and elected unanimously. Peter Taylor proposed a vote of thanks to Jeff Brandall, who had fulfilled this role in a thorough and timely fashion for many years, and the meeting agreed.  
**Action: Clerk**
- Election of Neighbourhood Watch Co-ordinator:** Peter Taylor was proposed by Lesley Smith, seconded by Jon Hammond and re-elected unanimously.

The meeting ended at 8.00 p.m.